



PLUMAS-SIERRA RURAL ELECTRIC COOPERATIVE 2017-2018 WINTER RATE ASSISTANCE PROGRAM (WRAP)

Program Purpose

The purpose of this program is to provide assistance to Plumas-Sierra REC residential members who qualify for the Winter Rate Assistance Program (WRAP). In addition to receiving a monthly discount on winter electric bills, this program is designed to provide educational information to help members understand and realize the benefits of energy conservation.

Program Availability

This program is available to Plumas-Sierra Rural Electric Cooperative income-qualified members who receive electric service from PSREC at their full-time, permanent residence in Plumas, Sierra, Lassen and Washoe counties.

WRAP Benefit

Members will receive a discounted rate for energy usage (a savings of up to \$57.00 per month maximum), during the winter billing periods of December through May (November through April usage). The rate will increase to the members' regular residential rate class for usage in excess of 2500 kWh. The discounted rate will be applicable to the kWh charge, not the entire bill. Conservation and energy efficiency educational materials will be provided.

Program Participation Qualifications and Conditions

All participating members must qualify with the following income guidelines:

Number in Household	Maximum Annual Income*
1-2	\$31,020
3	\$39,060
4	\$47,100
5	\$55,140
6	\$63,180
For each additional household member add \$8,040/yr.	

*Income levels are based on 190% of the Federal Poverty Level and are subject to change each year. Proof of income must be current to within 6 weeks of the application date.

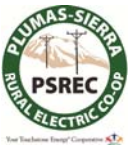
All participating members must agree to each of the following conditions to receive WRAP benefits:

- Accept all no-cost energy efficiency measures and programs available from PSREC. A home energy audit is available, upon request, to identify measures to make the home more efficient and reduce energy consumption.
- Must be in "good standing" with the cooperative with no history of power theft or fraud.
- Account must be current (no past due balance or unpaid deposits) to be eligible for rate assistance. Account must remain current for the duration of the season in order to continue to receive the benefit.
- Members with consumer-read meters must agree to provide their meter reading on a regular basis if they are not on a route (no computer estimates). You could be removed from the program if you fail to provide a reading.
- The person who applies for assistance must be a full-time, permanent resident at the service address and be the PSREC member of record.
- Members are strongly encouraged to apply for the Low Income Heating and Energy Assistance Program (LIHEAP) and the Weatherization Assistance Program (WAP) through their local county agencies (see reverse).
- Members are strongly encouraged to utilize PSREC's Budget Billing and Auto Bill Pay services.

Enrollment and Certification

- PSREC members may apply by mail or may come into the Portola office for application assistance. Members who qualified for the WRAP during the previous season will need to re-certify annually at the beginning of the program year (re-certification is only available September 1st through November 15th each year).
- Qualifying members will be provided assistance on a first-come, first-served basis, up to 500 participants.
- PSREC reserves the right to make prudent changes to the WRAP to better serve members in need of assistance.

Questions? Please call Plumas-Sierra Rural Electric Cooperative
(800) 555-2207 or (530) 832-4261 ext. 6047 or email WRAP@psrec.coop



PLUMAS-SIERRA RURAL ELECTRIC COOPERATIVE WINTER RATE ASSISTANCE PROGRAM (WRAP) INSTRUCTIONS

Applying for Assistance - How Does it Work?

First Step

Compare your annual income to the chart below; if your gross annual income fits within these guidelines complete the WRAP Application. See the Program Purpose page for specific program details and eligibility requirements. Remember that all supporting documentation must be attached to the application or the entire application will be returned to you.

Number in Household	Maximum Annual Income*
1-2	\$31,020
3	\$39,060
4	\$47,100
5	\$55,140
6	\$63,180
For each additional household member add \$8,040/yr.	

*Income levels are based on 190% of the Federal Poverty Level and are subject to change each year. Proof of income must be current to within 6 weeks of the application date.

A Section A

Complete your personal information, all info is required. The applicant must be a member of the Cooperative.

B Section B

Complete this section with the gross annual income for all persons living in the household. **You must include copies of your proof of income and supporting documentation, please do not send originals.**

Proof of Income may include: Documentation of receipt, such as copy of paycheck or pay stub for Money, Wages, Salary, Capital Gains, Receipts from Own Unincorporated Business, Professional Enterprise, or Partnership, Retirement, Military Family Allotments, Strike Benefits from Union Funds, Worker’s Compensation, Veterans’ Payments, Unemployment Compensation, Training Stipends, Emergency Assistance Money Payments, Public Assistance including: TANF, SSA/SSI, GR/GA – General Relief/General Assistance, Alimony, Government Employee and Private Pensions, Regular Insurance or Annuity Payments, College/University Grants, Fellowships, and Family Assistance, Dividends/Interest, Net Rental Income, Net Royalties, Periodic Receipts from Estates or Trusts, Net Gambling or Lottery Winning, Receipt of Child Support Payments, Any regular support from an absent family member or someone who is not living in the household.

C Section C

List all people living in the household by name, must include relationship, age, income source and amount.

Mail completed application and supporting documents to:

PSREC Attn: WRAP
73233 State Route 70
Porotla, CA 96122

For application assistance call (530) 832-4261 ext. 6047.

Second Step

PSREC will determine if you are income eligible based on the information provided. Once PSREC has confirmed eligibility and your account balance is current (no past due balance or unpaid deposits), you will be notified of eligibility status within 30 days.

Third Step

A home energy audit is available to you, upon request, to identify more ways to help reduce your bill by conserving energy.

NOTE: Your discount will begin once your application is approved and will not be retroactive. It is your responsibility to re-certify annually or you will be removed from the program in subsequent years.

Please Note: This program is subject to funding availability, and may change without prior notice. PSREC reserves the right to make prudent changes to the WRAP to better serve members in need of assistance. Application for assistance under this program does not prevent or delay disconnection of service for non-payment of past due amounts. Your account must be kept in "good standing" to remain eligible for the program. All information submitted is confidential and for use by PSREC for purposes of verification of eligibility for the Winter Rate Assistance Program. Other restrictions may apply.

**For questions or more information please call Plumas-Sierra Rural Electric Cooperative
(800) 555-2207 or (530) 832-4261 ext. 6047 or email WRAP@psrec.coop.**



PLUMAS-SIERRA RURAL ELECTRIC COOPERATIVE 2017-2018 WINTER RATE ASSISTANCE PROGRAM (WRAP) APPLICATION

Member Name on PSREC Account	PSREC Account #	Day Time Phone #
Mailing Address	City	State
Service Address	City	State
		Zip Code
		Total # of People in Household

C I certify that:

- I understand that this application does **not** guarantee my participation in the program.
- The PSREC bill is in my name.
- I am not claimed on another person's income tax return.
- I understand it is my responsibility to re-certify my eligibility annually.
- I will notify PSREC if I no longer qualify for this rate.
- I agree to bring my account current and remain current with no past due amount or unpaid deposits.
- I understand a home energy analysis is available to me, upon request, to help identify measures to make the home more efficient and reduce energy consumption.
- I understand the definition of "household gross (before taxes) annual income" is all money and non-cash benefits, received annually, for living expenses from all sources, both taxable and non-taxable, before deductions, including expenses, for all people who live in my home.

B Please provide total household gross annual income from the following sources for all persons:

TANF (Temporary Assistance for Needy Families) \$ _____

SSI/SSP (Social Security Income/State Supplemental Payments) \$ _____

SSA (Social Security Administration) \$ _____

Paychecks (Money, wages, salary) \$ _____

Interest Dividends \$ _____

Pension \$ _____

Other _____ \$ _____

Total Gross Household Income (annual) \$ _____

Proof of Income and supporting documentation must be attached and current within 6 weeks of application date.

Demographics (Optional)
Please enter the number of persons in your household who are:

1. 2 years of age or under _____
2. Ages 3 to 5 _____
3. Ages 6 to 18 _____
4. 60 Years or older _____
5. Disabled _____

LIST ALL PEOPLE LIVING IN YOUR HOUSEHOLD (Include yourself, attach another sheet if more than five people live in your home)

First and Last Name	Relationship	Age	Income Source	Monthly Income Amount	Months Earned	Annual Income Amount
	Self			\$	X	= \$
				\$	X	= \$
				\$	X	= \$
				\$	X	= \$
				\$	X	= \$
Total Gross Household Income				\$	X	= \$

Please attach all supporting documentation, the application will be returned if supporting documentation is missing.

FRAUD ALERT: I certify under penalty of perjury under the laws of the state of my residence that the information and facts I provided herein are true and correct. I agree it is my responsibility to inform PSREC if circumstances (household gross annual income) change, to verify if I am still eligible for the WRAP. I understand that if I receive a discounted rate or benefit without meeting the qualifications for it, I may be required to pay back the discount I received. This application expires on 04/15/18.

Member Signature _____ Date _____ Witness' Signature (if signed with a mark) _____

For questions or more information please call Plumas-Sierra Rural Electric Cooperative
(800) 555-2207 or (530) 832-4261 ext. 6047 or email WRAP@psrec.coop
Mail completed application and required attachments to: PSREC, Attn: WRAP, 73233 State Route 70, Portola, CA 96122

RESOURCES FOR ADDITIONAL ASSISTANCE AND EMERGENCY PROGRAMS

Low Income Heating and Energy Assistance (LIHEAP) and Weatherization Assistance (WAP) Resources

Worried about high energy bills this winter? You may qualify for heating assistance or home weatherization assistance. Contact your local agency for more information and/or applications:

- **Plumas County and Sierra County:** Plumas County Community Development Commission (530) 283-2466
- **Lassen County:** Lassen Economic Development Corporation (530) 256-3531
- **Washoe County:** Nevada Home Energy Assistance Program (775) 684-0730

Personal Crisis and Emergency Assistance Resources

Have you experienced a crisis and need immediate assistance? Please contact the following organizations to find out if help is available. Be sure to communicate with PSREC staff to find out if you can make payment arrangements to ensure that your electricity is not disconnected.

Plumas County

Plumas Crisis and Intervention (530) 283-5515
Portola Family Resource Center (530) 832-1827

Sierra County

Sierra County Family Resource Center (530) 993-1110

Lassen County

Fort Sage Family Resource Center (530) 827-3007
The Salvation Army Social Service Center (530) 257-0314

Washoe County

Nevada Home Energy Assistance Crisis Intervention Program (775) 684-0730

Saving Energy, Saves Money!

ENERGY CONSERVATION

The easiest way to reduce your energy bill is through energy conservation. Follow these no cost/low cost tips to conserve energy and lower your bill to fit your budget.



Appliances

- ✓ Clean the lint filter on your clothes dryer after each load.
- ✓ Check the seal on your refrigerator and freezer with the dollar-bill test. Close the door on a bill so that part of it is left outside. Then try to pull the bill out of the door. If it comes out easily, your unit is not cooling efficiently and you should install a new seal.
- ✓ Vacuum or dust refrigerator and freezer coils every few months to improve efficiency. Dirty coils can increase your operating cost.
- ✓ Position your refrigerator at least four inches from the wall if it has back coils. Keep the main compartment between 36 and 38 degrees; keep the freezer between 0 and 5 degrees.
- ✓ Use your microwave or toaster oven. They are more efficient than an electric oven.



LEARN MORE AT
energystar.gov

- ✓ Unplug appliances you aren't using to prevent phantom energy use.
- ✓ When upgrading appliances, buy ENERGY STAR.

HVAC

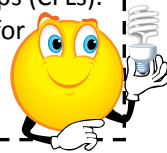
- ✓ Set the thermostat on your heating/cooling system down 4°F in the winter and up 4°F in the summer; you'll save on your operating costs.
- ✓ Reduce furnace and air conditioner use when your home is unoccupied by using a programmable thermostat to turn the heat down and the A/C up while away. If you have a geothermal heat pump, be sure your auxiliary heat does not turn on.
- ✓ Furnace filters should be kept clean or changed once a month.
- ✓ Perform maintenance on furnaces at least once a year.
- ✓ Keep the exterior unit to your heat pump or air conditioner clean and free of debris like leaves, bushes, etc.
- ✓ Use curtains and shades efficiently in the winter. Open shades during the day to let the warm sunlight in; close shades at night to retain heat.

Water Heater

- ✓ Set your water heater no higher than 120 degrees.
- ✓ Insulate your water heater with an insulation blanket.
- ✓ Insulate hot water pipes.
- ✓ Fix any water leaks or drips; hot water leaks waste energy, water and your money!

Lighting

- ✓ Turn off all unused lights and appliances.
- ✓ Install Compact Fluorescent Lamps (CFLs).
- ✓ Install motion sensors or timers for external lights instead of leaving them on all day.



Building Shell

- ✓ Block or seal openings around doors and windows to prevent drafts.
- ✓ Seal air leaks in basement, attic and fireplace (when not in use).
- ✓ Install storm windows over single-pane glass to lower your heating bill and prevent drafts.

